

LIBRARY COLLECTION DEVELOPMENT PROCEDURE

This document is the parent policy for any College procedures. Questions regarding this policy are to be directed to the identified Policy Owner.

Category:	B. Administration
Policy Number:	B06
Approval Date:	December 6, 2022
Effective Date:	December 6, 2022
Policy Owner:	Director, Teaching and Learning Centre of Innovation

Objective:	<p>This policy outlines the principles upon which the Olds College/Olds High School Library develops and maintains its collections to support the learning, teaching, scholarly and creative endeavors of students, staff, and faculty. This policy provides a framework for decision making, ensuring that a quality collection of library materials is maintained, available funds are spent wisely, and uphold both the Olds College and Chinook's Edge School Division Libraries' visions and missions.</p> <p>This policy describes the Library's clientele, collection goals and budget allocations.</p> <p>As a member of NEOS and The Alberta Library (TAL) consortia, Olds College Library respects its obligations to other member libraries.</p>
Policy:	<p>Clientele - the primary clientele of the Olds College Learning Commons are members of the Olds College Community (students, faculty and staff) and members of the Olds High School Community (students, teachers and staff). Secondary clientele are members of NEOS and/or TAL (The Alberta Library).</p> <p>Collection Goals - the primary goal of collection development is to collect and maintain resources that are current and relevant to core areas of study and research in a variety of formats, available both online and in person.</p> <p>Budget Allocation - the annual budget is developed by senior library staff in consultation with the Director of the Teaching and Learning Centre of Innovation (TLCI). Collection development funds for Olds High School will be set by the OHS principal each August for the school year.</p> <p>Intellectual Freedom Olds College/Olds High School Library adheres to the principles expressed in the Canadian Federation of Library Associations' Statement on Intellectual Freedom and Libraries</p>

	The Olds College and Olds High School Library adheres to international copyright agreements.
Definitions:	<p>Learning Commons: Refers to the physical space providing students and staff with a flexible environment to learn, access, and apply information and technology.</p> <p>Library Collection: The print, audio, video, and digital resources acquired by the library.</p> <p>NEOS: A consortium of academic, government and health libraries collaborating to serve their clients. NEOS libraries share a catalogue and integrated library system, and work together on learning initiatives, document delivery and a range of core library activities.</p> <p>The Alberta Library (TAL) Association: A province-wide consortium that serves 50 member libraries in over 300 locations across the province, including: public libraries, regional library systems, university libraries, college, and technical institute libraries, and special libraries.</p>
Related Information:	<p>Copyright Act of Canada B10 Use of Copyrighted Material</p>
Related Procedures:	B06 Library Collection Development Procedure
Review Period:	3 years
Revision History:	<p>New: June 24, 2019 Revised: December 6, 2022</p>