

# Olds College Academic Council

## MINUTES



Thursday, November 9, 2023

Meeting 5:15 pm

ELC 954/955

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	OCFA REPS	SAOC REPS	BOARD REP
<b>Members:</b>	Gord Ahner Keith Friedlander Ken Fry - <b>voting on behalf of D.Farr</b> Dan Karran Andrea Mix Robert Spencer Bob Van Someren	Angela Deng Ryoichi Kato Mackenzie Rendall Courtney Skjerdal	Dillon Andrus-Dobbs Dennis Beaudoin Dalin Bullock Megan Ducharme - <b>voting for B.Cecil</b> Peter Mal Jay Steeves Debbie Thompson Paul Blankestijn (ALT) Lisa King (ALT)
<b>Guests:</b>	Amy Christansen, Peter Johnston-Berresford		
<b>Regrets:</b>	Dustin Farr, Jason Finnigan (ALT), Nicole Zukiwsky (ALT), Amanda Hopper, Jillian McCambly, Ben Cecil		
<b>Chair:</b>	Peter Mal	<b>Recorder:</b>	Bronwyn Petersen

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### CALL TO ORDER

P.Mal called the meeting to order at 5:15 pm

#### 1. APPROVAL OF AGENDA

*Motion AC11092023.1 by M.Rendall to approve the agenda as presented*

**CARRIED**

#### 2. APPROVAL OF THE [OCTOBER 12, 2023](#) MINUTES

*Motion AC11092023.2 by D.Andrus-Dobbs to approve the October 12th minutes as presented*

**CARRIED**

#### 3. NEW BUSINESS - CURRICULUM APPROVAL

Please note - In the proposals attached:

- The items that require Academic Council approval are highlighted in yellow.
- The items that are for FIO only are highlighted in green.

- You are welcome to reach out to the individual dean if you have any questions
- These items are not included in the Academic Council discussion

### 3.1. School of Life Science & Business

- 3.1.1. [New Course - EQN 1300 - Equine Management & Horse Care](#) (D.Bullock)
- To align with credit course policies and standards at Olds College, the course code, credit type, and hours from the non-credit Equine Massage Therapy program are being revised.
- 3.1.2. [New Course - EQN 1310 - Equine Anatomy and Physiology](#) (D.Bullock)
- To align with credit course policies and standards at Olds College, the course code, credit type, and hours from the non-credit Equine Massage Therapy program are being revised.
  - Friendly amendment in Calendar Description: revise language from “you will learn” to “students will learn”.
- 3.1.3. [New Course - EQN 1320 - Introduction to Equine Massage Theory, Techniques, and Routines](#) (D.Bullock)
- To align with credit course policies and standards at Olds College, the course code, credit type, and hours from the non-credit Equine Massage Therapy program are being revised.
  - Grammar edit: Competency D3 - “Ask” needs a capital.
- 3.1.4. [New Course - EQN 1330 - Equine Biomechanics](#) (D.Bullock)
- To align with credit course policies and standards at Olds College, the course code, credit type, and hours from the non-credit Equine Massage Therapy program are being revised.
- 3.1.5. [New Course - EQN 1350 - Investigating the Equine Nervous System](#) (D.Bullock)
- To align with credit course policies and standards at Olds College, the course code, credit type, and hours from the non-credit Equine Massage Therapy program are being revised.
- 3.1.6. [New Course - EQN 1360 - Massage Care for Injury](#) (D.Bullock)
- To align with credit course policies and standards at Olds College, the course code, credit type, and hours from the non-credit Equine Massage Therapy program are being revised.

- Grammar edit: In the Calendar description: Adjust the language in the third sentence from “taught” to “learn”.
- There is an extra period at the end of Competency A.

3.1.7. [New Course - EQN 1370 - Advanced Massage Therapy Techniques and Routines](#)

(D.Bullock)

- To align with credit course policies and standards at Olds College, the course code, credit type, and hours from the non-credit Equine Massage Therapy program are being revised.
- Friendly amendment: In the Calendar description, the third sentence is missing the verb “apply” .
- Grammar edit: In Competency E4, change “heck” to “neck”.

3.1.8. [New Course - EQN 1380 - Equine Massage Therapy Business and Relationships](#)

(D.Bullock)

- To align with credit course policies and standards at Olds College, the course code, credit type, and hours from the non-credit Equine Massage Therapy program are being revised.
- Friendly amendment: In Competency B, remove “networking skills”.

3.1.9. [New Course - EQN 1390 - Equine Massage Field Placement](#) (D.Bullock)

- To align with credit course policies and standards at Olds College, the course code, credit type, and hours from the non-credit Equine Massage Therapy program are being revised.
- Friendly amendment: In the Calendar Description, around the sentence “Horse owners will provide feedback” *include* “Student’s reflection of this feedback will be included.”

**Motion AC11092023.3 by D.Bullock to approve items 3.1.1 to 3.1.9 by consent agenda as amended **CARRIED****

3.1.10. [New Program - EQNMSTP - Equine Massage Therapy](#) (D.Bullock)

- The Equine Massage Therapy program has demonstrated strong enrolment and student satisfaction as a Continuing Education offering at Olds College. To provide students with additional learning pathways and the opportunity to receive credit for learning the decision has been made to move the program from non-credit to credit.

**Motion AC11092023.4 by D.Bullock to approve the new program EQNMSTP - Equine Massage Therapy and move to the Board of Governors for approval as presented **CARRIED****

3.1.11. [WIL 1600 - Industry Field Placement](#) (D.Bullock)

- EQN 1500 (Equine Industry Field Placement) has been identified as a relevant WIL course for other new programs based on its competency statements and work requirements. The only thing in the course that mentions 'equine' is the title; there is no equine specific competencies. We are proposing a name and course code change so that the course title is more relevant for multiple programs.
- This would allow other programs to use this course without creating another similar WIL course.
- The original EQN 1500 had prerequisites, which were specific Equine Care and Management program courses. This proposal removes those program-specific prerequisites, and the description will now indicate that students must maintain Good Academic Standing before they can begin their field placement. This will ensure that students are prepared for their field placement in any program.

***Motion AC11092023.5 by D.Bullock to approve the course modifications to WIL 1600 - Industry Field Placement as presented***

**CARRIED**

3.1.12. [Name Change - ANHLTHT - Veterinary Technology](#) (D.Bullock)

- The program name change from Animal Health Technology to Veterinary Technology will communicate better to the public and prospective students that graduates of the program are eligible for registration as veterinary professionals and will participate in the delivery of veterinary medical services.
- Olds College has worked collaboratively with Lakeland College, NAIT, and Northwestern Polytechnic to request support from Alberta Veterinary Medical Association (ABVMA) and Alberta Veterinary Technologist Association (ABVTA) for a change of name for CVMA accredited programs from 'Animal Health Technology' to 'Veterinary Technology'.
- ABVMA Council and ABVTA Board of Directors provided the four post secondaries with a letter of support for the name change on September 4, 2023, stating that "[v]eterinary technologists are a vital part of the veterinary team delivering veterinary medical services to Albertans. Veterinary technologists are in short supply and any initiative to increase interest and enrollment in accredited programs in veterinary technology are welcome".
- The program description has also been changed. This is a better program fit and allows students to know what they will be qualified for upon completion of the course.

***Motion AC11092023.6 by D.Bullock to approve the name change to ANHLTHT - Veterinary Technology and move to the Board of Governors for approval as presented***

**CARRIED**

3.1.13. [VETTECH - Veterinary Technical Assistant](#) (D.Bullock)

- The VTA program description and program learning outcomes are being updated to better reflect the current workplace expectations of the VTA graduate. This auxiliary role continues to evolve within the veterinary industry and as a result, current graduates must acquire additional skill sets in order to be successful. These expectations were identified through a Comprehensive Program Review in 2022. In 2023, the Alberta Veterinary Medical Association released an updated guiding document that outlines the scope of practice that unregistered auxiliary members such as VTAs can practice within.
- The proposed updated program description captures in greater detail the duties of an individual practicing within the VTA role upon graduation which will allow potential applicants to best determine the most appropriate fit for their interests when deciding between this program and other Animal Health Programming. The Program Learning Outcomes have also been revised to include focused descriptors that reflect the current industry demands of the role while maintaining alignment between their scope of practice as outlined by the ABVMA.

**Motion AC11092023.7 by D.Bullock to approve the course modifications to VETTECH - Veterinary Technical Assistant as presented** **CARRIED**

3.1.14. [VTA 6010 - Small Animal Behaviour and Handling](#) (D.Bullock)

- Changing the course title better aligns with the language used in other animal health programming. “Restraint” is a component of handling whereas “behaviour” is a separate competency.

3.1.15. [VTA 6030 - Veterinary Equipment and Instrumentation](#) (D.Bullock)

- Updating the course description to more tightly align with the general areas of competency and provide a clearer picture of what students will be learning in the course.

3.1.16. [VTA 6040 - Veterinary Patient Care](#) (D.Bullock)

- Updating the course title and description to better reflect current industry terminology and to more accurately describe the course content. “Husbandry” is considered a large animal industry production whereas this course is focused on small animal care in a veterinary setting.

**Motion AC11092023.8 by D.Bullock to approve items 3.1.14 to 3.1.16 by consent agenda**

**CARRIED**

3.1.17. [New Course - TRF 1100 - Establishing Turfgrass and Basic Cultural Practices](#)

(D.Bullock)

- To align with credit course policies and standards at Olds College, the course title and code, credit type, and hours are being revised from the non-credit Turf Science Certificate program to the (for credit) Turfgrass Technician Certificate.

3.1.18. [New Course - TRF 1110 - Turfgrass Physiology and Turf Health](#) (D.Bullock)

- To align with credit course policies and standards at Olds College, the course title and code, description, credit type, and hours are being revised from the non-credit Turf Science Certificate program to the (for credit) Turfgrass Technician Certificate.

3.1.19. [New Course - TRF 1120 - Turf Science for Sports and Recreation](#) (D.Bullock)

- To align with credit course policies and standards at Olds College, the course code, credit type, and hours are being revised from the non-credit Turf Science Certificate program to the (for credit) Turfgrass Technician Certificate.

**Motion AC11092023.9 by D.Bullock to approve items 3.1.17 to 3.1.19 by consent agenda**

**CARRIED**

3.1.20. [New Program - TURFCEC - Turfgrass Technician](#) (D.Bullock)

- The Turf Science Certificate program has demonstrated strong enrolment and student satisfaction as a Continuing Education offering at Olds College. To provide students with additional learning pathways, and the opportunity to receive credit for their learning, the decision has been made to move the program from non-credit Turf Science program to the (for credit) Turfgrass Technician Certificate.
- K.Fry pointed out that a necessary TRF course was missing from the agenda: TRF 1130 - Turf Science for Golf Courses. Because this course was missing from the agenda, the new TURFCEC program can not be voted on and motion AC11092023.10 was tabled until the new course is circulated for a vote.
- There was consensus that this course and program could be voted on electronically.

**Motion AC11092023.10 by D.Bullock to approve the new program TURFCEC - Turfgrass Technician and move to the Board of Governors for approval as presented**

**MOTION TABLED**

## 3.2. School of Trades & Skills

3.2.1. [Name Change - BREWMST - Craft Beverage and Brewery Operations](#) (D.Beaudoin)

- The Brewmaster and Brewery Operations Management Diploma program is proposing a name change to "Craft Beverage and Brewery Operations"

Diploma. This name more accurately encompasses the broader range of beverage production techniques and products, beyond traditional brewing, and reflects the evolving trends and interests in the beverage industry.

- The name change also provides a more accurate description of the knowledge and skills graduates will have upon completion of the program. This change requires Academic Council approval, and a proposal will be sent to the Ministry of Advanced Education for final approval.
- The Program Learning Outcomes have been updated to reflect the broadening of learning from beer to craft beverage.

**Motion AC11092023.11 by D.Beaudoin to approve the name change to BREWMST - Craft Beverage and Brewery Operations and move to the Board of Governors for approval as presented**

**CARRIED**

3.2.2. [BRW 1101 - Practical Brewing I](#) (D.Beaudoin)

- The course name and description are being changed to better align with the proposed program name change. The changes allow for a broader focus on beverage production.

3.2.3. [BRW 1103 - Sensory Evaluation I](#) (D.Beaudoin)

- The course name and description are being changed to better align with the proposed program name change. The changes allow for a broader focus on beverage production.

3.2.4. [BRW 1150 - Introduction to the Craft Beverage Industry](#) (D.Beaudoin)

- The course name and description are being changed to better align with the proposed program name change. The changes allow for a broader focus on beverage production.

3.2.5. [BRW 1200 - Microbiology for the Craft Beverage Industry](#) (D.Beaudoin)

- The course name and description are being changed to better align with the proposed program name change. The changes allow for a broader focus on beverage production.

3.2.6. [BRW 1201 - Practical Brewing II](#) (D.Beaudoin)

- The course name and description are being changed to better align with the proposed program name change. The changes allow for a broader focus on beverage production.

3.2.7. [BRW 1203 - Sensory Evaluation II](#) (D.Beaudoin)

- The course name and description are being changed to better align with the proposed program name change. The changes allow for a broader focus on beverage production.

3.2.8. [BRW 1205 - Craft Beverage Equipment and Technology](#) (D.Beaudoin)

- The course name and description are being changed to better align with the proposed program name change. The changes allow for a broader focus on beverage production.

3.2.9. [BRW 1206 - Beverage Chemistry](#) (D.Beaudoin)

- The course name and description are being changed to better align with the proposed program name change. The changes allow for a broader focus on beverage production.

3.2.10. [BRW 1301 - Practical Brewing III](#) (D.Beaudoin)

- The course name and description are being changed to better align with the proposed program name change. The changes allow for a broader focus on beverage production.

3.2.11. [BRW 1304 - Brewhouse Calculations and Recipe Formulation](#) (D.Beaudoin)

- The course name and description are being changed to better align with the proposed program name change. The changes allow for a broader focus on beverage production.
- Friendly amendment: Change the title from “Brewhouse” to “Brewery”.

3.2.12. [BRW 2100 - Brewery Management and Operations](#) (D.Beaudoin)

- The course name and description are being changed to better align with the proposed program name change. The changes allow for a broader focus on beverage production.

3.2.13. [BRW 2302 - Practical Brewing IV](#) (D.Beaudoin)

- The course name and description are being changed to better align with the proposed program name change. The changes allow for a broader focus on beverage production.

3.2.14. [BRW 2402 - Beverage Sales and Promotions](#) (D.Beaudoin)



- The course name and description are being changed to better align with the proposed program name change. The changes allow for a broader focus on beverage production.

**Motion AC11092023.12 by D.Beaudoin to approve items 3.2.2 to 3.2.14 by consent agenda as amended**  
**CARRIED**

3.2.15. [HAT 1255 - Global, Cultural, and Sustainable Tourism](#) (D.Beaudoin)

- In Fall 2022 the course description was changed to better align with the new Hospitality and Tourism programs and as a component of the regular review process for industry relevance and currency. The proposed changes to Name/Title are for the same reasons to align with the updated description.
- The changes include adding “cultural” to the title, which is a broader term that can recognize more tourism.

**Motion AC11092023.13 by D.Beaudoin to approve the course modifications to HAT 1255 - Global, Cultural, and Sustainable Tourism as presented** **CARRIED**

3.2.16. [WIL 1100 - Hospitality and Tourism Work Integrated Learning 1](#) (D.Beaudoin)

- As Hospitality & Tourism students will not complete MKG 1021 prior to taking WIL 1100, it cannot be a prerequisite for the course. This was an oversight that needs to be corrected.

**Motion AC11092023.14 by D.Beaudoin to approve the course modifications to WIL 1100 - Hospitality and Tourism Work Integrated Learning 1 as presented** **CARRIED**

3.2.17. [New Course - WIL 2100 - Hospitality and Tourism Work Integrated Learning 2](#)  
(D.Beaudoin)

- To support the new proposed Hospitality & Tourism Programs, 4 new courses have been added to the Programs of Study. This is a new course outline and competency profile.

**Motion AC11092023.15 by D.Beaudoin to approve the new course WIL 2100 - Hospitality and Tourism Work Integrated Learning 2 as presented** **CARRIED**

3.2.18. [FARRIER - Farrier Science](#) (D.Beaudoin)

- Recommendations came from the IAC and PCC to industry update ACT 1000 - Recordkeeping course to be more focused on basic small business startup skills. FIN 2050 - Financial Literacy for Non-financial Managers has recently been developed and meets the recommendations.

**Motion AC11092023.16 by D.Beaudoin to approve the course modifications to FARRIER - Farrier Science as presented** **CARRIED**

### 3.3. Werklund School of Agriculture Technology

#### 3.3.1. [New Course - CEA 1000 - Fundamentals of Controlled Environment Agriculture](#)

(J.Steeves)

- This is a new course in the proposed Indoor Agriculture Certificate program. Robert Spencer, Dustin Farr, external subject matter expert Richard Gibson, and WSAT leadership worked collaboratively with TLCI in the development of this course.

#### 3.3.2. [New Course - CEA 1010 - Business and Economics of Controlled Environment Agriculture](#) (J.Steeves)

- This is a new course in the proposed Indoor Agriculture Certificate program. Robert Spencer, Dustin Farr, external subject matter expert Richard Gibson, and WSAT leadership worked collaboratively with TLCI in the development of this course outline.

#### 3.3.3. [New Course - CEA 1020 - Principles of Crop Production in Controlled Environments](#)

(J.Steeves)

- This is a new course in the proposed Indoor Agriculture Certificate program. Robert Spencer, Dustin Farr, external subject matter expert Richard Gibson, and WSAT leadership worked collaboratively with TLCI in the development of this course outline.

#### 3.3.4. [New Course - CEA 1030 - Controlled Environment Agriculture Systems & Components](#)

(J.Steeves)

- This is a new course in the proposed Indoor Agriculture Certificate program. Robert Spencer, Dustin Farr, external subject matter expert Richard Gibson, and WSAT leadership worked collaboratively with TLCI in the development of this course outline.

#### 3.3.5. [New Course - CEA 1040 - Operating Controlled Environment Systems](#) (J.Steeves)

- This is a new course in the proposed Indoor Agriculture Certificate program. Robert Spencer, Dustin Farr, external subject matter expert Richard Gibson, and WSAT leadership worked collaboratively with TLCI in the development of this course outline.

***Motion AC11092023.17 by J.Steeves to approve items 3.3.1 to 3.3.5 by consent agenda pending the approval of the program of study by the provincial government***

***CARRIED***

#### 3.3.6. [AGN 1540 - Introductory Pest Management](#) (J.Steeves)

- This proposal relates to the inclusion of AGN 1540 in the Precision Agriculture Techgronomy diploma program. Regarding the prerequisite for AGN 1540, which mandates foundational knowledge in either plants and soils, the

Precision Ag PCC proposes adding ATG 1002 (Soil Health in Agricultural Ecosystems) as a prerequisite criterion.

- Additionally, in order to be successful in AGN 1540 Precision Agriculture students will need to apply plant knowledge learned in ATG 1003, which is offered concurrently.
- This modified proposal includes a requirement that students must have completed or be enrolled in ATG 1003 (Plants in Agricultural Ecosystems) as a replacement to the original proposal that they must be enrolled in the PAT program. This change is made to ensure that students on modified schedules are required to take ATG 1003 in order to be successful in AGN 1540, and was an oversight on our part in the initial proposal.

**Motion AC11092023.18 by J.Steeves to approve the course modifications to AGN 1540 - Introductory Pest Management as presented** **CARRIED**

3.3.7. [AGTECHI - Agriculture Technology Integration - Post Diploma](#) (J.Steeves)

- In alignment with the Government of Alberta's Ministry of Advanced Education guidance that all post secondary programs should include an optional work integrated learning (WIL) component for improving labour market outcomes, the addition of a WIL course is being proposed in the ATI post-diploma certificate program.
- Currently, ATI does not include a WIL component. The ATI PCC determined WIL 1600 - Industry Field Placement (currently EQN 1500) would best serve the students in this program—a 6-8 week industry placement would especially benefit the needs of international students who comprise a majority of the program's demographics, as the course provides both preparatory and experiential learning opportunities.

**Motion AC11092023.19 by J.Steeves to approve the course modifications to AGTECHI - Agriculture Technology Integration - Post Diploma as presented** **CARRIED**

3.3.8. [GIS 1300 - Introduction to GIS](#) (J.Steeves)

- A name change is proposed for the course, GIS 1300. Currently it is called "GIS Tools". The proposed change would be to "Introduction to GIS". This course is a full introduction to GIS technology, and as such, "Introduction to GIS" better reflects the content and the purpose of this course.

**Motion AC11092023.20 by J.Steeves to approve the course modifications to GIS 1300 - Introduction to GIS as presented** **CARRIED**

3.3.9. [GPS 1200 - Introduction to GPS and Mapping](#) (J.Steeves)

- This course name is a bit dated and needs to reflect the broader understanding/terminology of this content. A slightly modified and simpler new name is being proposed to update this understanding.

**Motion AC11092023.21 by J.Steeves to approve the course modifications to GPS 1200 - Introduction to GPS and Mapping as presented** **CARRIED**

3.3.10. [PRECAGR - Precision Agriculture - Techgromony](#) (J.Steeves)

- We propose a comprehensive set of curricular modifications for the Precision Agriculture Techgromony (PAT) Program at Olds College. These changes are formulated in response to invaluable insights gained from the Program and Curriculum Committee (PCC), student evaluations, and industry consultations. The primary objectives are threefold:
  - to enhance the employability and skill set of our students
  - to better align with the CCA (Certified Crop Advisor) certification prerequisites, and
  - to address practical challenges that have surfaced in the current curriculum.
- These proposals emanate from in depth discussions held at the PAT PCC meeting on September 8th as well as prior PCC meetings.

**Motion AC11092023.22 by J.Steeves to approve the course modifications to PRECAGR - Precision Agriculture - Techgromony as presented** **CARRIED**

3.3.11. [WTR 1330 - Introduction to Water Resources](#) (J.Steeves)

- Through the course review, it was determined that this proposed title better reflects to students and industry what the course is about. No changes to the description or GACs are needed.

**Motion AC11092023.23 by J.Steeves to approve the course modifications to WTR 1330 - Introduction to Water Resources as presented** **CARRIED**

#### 4. NEW BUSINESS - DEAN APPROVAL (FOR INFORMATION ONLY)

##### 4.1. School of Life Science & Business

- 4.1.1. [FIO BHO 3500 - Sustainable Sites](#) (D.Bullock)
- 4.1.2. [FIO CMP 1100 - Computer Applications I](#) (D.Bullock)
- 4.1.3. [FIO EQN 1035 - Fundamentals of Equine Health](#) (D.Bullock)
- 4.1.4. [FIO SPM 1260 - Introduction to Sports Management](#) (D.Bullock)
- 4.1.5. [FIO VMR 1530 - Reception Procedures in Veterinary Medicine](#) (D.Bullock)
- 4.1.6. [FIO WTR 3000 - Water Capture and Management](#) (D.Bullock)

## 4.2. Werklund School of Agriculture Technology

### 4.2.1. [FIO AGL 1010 - Leadership and Advocacy in Agriculture](#) (J.Steeves)

The Constitution Review Committee reviewed the Constitution and Bylaws earlier this month and noticed item 4.4, which indicates that “At each meeting of Council, a representative appointed by the Board shall bring to the attention of Council decisions and requests of the Board.” Thus, a new section has been added to the agenda which provides an update about Board decisions and requests. This section is for information only.

## 5. STATUS UPDATE (FOR INFORMATION ONLY)

- 5.1. Indoor Agriculture Program - pending approval from PAPRS
- 5.2. D35 Program Curriculum Committee Policy - pending approval at CLT in November
- 5.3. D10 Attendance Policy - pending approval at CLT in December

## 6. [NEXT MEETING](#)

**Date: December 14, 2023**

**Meeting time: 5:15 pm**

**Location: TDB**

**Deadline for agenda item submission is **November 30th**; the Kuali workflow must be completed by that date.**

**P.Mal adjourned the meeting at 6:50 pm**

## Links & Documents

- [Terms of Reference](#)
- [Academic Council Website](#)