



PRESIDENTIAL INSTRUCTIONAL EXCELLENCE

This procedure is governed by its parent policy. Questions regarding this procedure are to be directed to the identified Procedure Owner.

Category:	C. People & Culture
Parent Policy:	C24
Approval Date:	February 9, 2024
Effective Date:	February 9, 2024
Procedure Owner:	Vice President, Academic Chief of Staff

Overview:	<p>The Presidential Instructional Excellence award recognizes an academic staff member who has exhibited consistent excellence in teaching and has had a significant impact on the personal and academic growth of students.</p> <p>The nominee must be a full-time or part-time permanent academic staff member who has not been an award recipient within the last five years.</p>
Procedures:	<ol style="list-style-type: none"> 1. Nominations must be submitted to the Executive Assistant to the Vice President, Academic for the current school year with a deadline of the last business day in March. 2. Nominations will be accepted from three members of the College community collaboratively – one Dean or Associate Dean, one faculty member and one student. The nomination will be submitted in accordance with the criteria outlined in the Presidential Instructional Excellence Nomination Form. 3. Nominations shall be in writing and include the completed Presidential Instructional Excellence Nomination Form along with supporting documentation speaking directly to all areas of recognition as outlined. 4. The selection committee will review all nominations. The selection committee is to be chaired by the President and composed of the Vice President, Academic, one Dean, one Faculty Association Representative and one Students' Association Representative. Decisions of the selection committee shall be final and not subject to appeal. 5. The President will notify the successful candidate of the committee's selection. 6. The award shall be presented each year at the Convocation ceremonies. The successful candidate shall receive, at the time of recognition, the Presidential Instructional Excellence Award medallion and a Certificate of Excellence. The member can update their business card with this designation and email signature if desired.

Definitions:

Related Information:

Review Period:

Revision History:

[Presidential Instructional Excellence Nomination Form](#)

3 years

New: October 2014

Revised: January 2020

Revised: February 2024