

OCCUPATIONAL HEALTH AND SAFETY

This document is the parent policy for any College procedures. Questions regarding this policy are to be directed to the identified Policy Owner.

Category:	C. PEOPLE & CULTURE
Policy Number:	C15
Approval Date:	September 21, 2023
Effective Date:	September 21, 2023
Policy Owner:	Chief People & Culture Officer

Objective:	Olds College strives to provide a healthy and safe environment for students, employees and visitors, and is committed to the prevention of occupational illness and injury in every area of operation.
Policy:	<p>Olds College recognizes the need to promote, foster and maintain the health, safety and well-being of students, employees and visitors and will conduct its activities in a manner which will comply with or enhance the requirements of relevant legislation.</p> <p>Olds College accepts responsibility for establishing and maintaining an Occupational Health and Safety Program designed to minimize the incidence and severity of occupational illness and injury.</p> <p>Olds College will ensure that employees and students are made aware of their personal responsibility to work safely and to report all accidents, and unsafe or unhealthy conditions in their living, working and learning environments.</p> <p>Olds College recognizes and will ensure that employees and students are aware that the prevention of accidents and the maintenance of a safe and healthy work environment is the shared responsibility of the College and all employees and students.</p> <p>Olds College recognizes the importance of the Joint Worksite Health and Safety Committee and is committed to providing adequate resources, time and training to support the committee and representatives function effectively.</p> <p>Olds College holds Managers, Supervisors, and Contractors accountable for the safety of employees and students under their supervision. They will ensure compliance with the Alberta Occupational Health and Safety Act, Regulations and Code, Workers' Compensation Act of Alberta and other relevant legislation.</p> <p>Olds College employees will comply with Olds College's Health and Safety standards set out within the Occupation Health and Safety Program. Employees are</p>

Definitions:
Related Information:
Related Procedures:
Review Period:
Revision History:

<p>responsible to familiarize themselves with policy, procedures and the Health and Safety Program and communicate health and safety concerns and reports as needed.</p> <p>The Chief People & Culture Officer is accountable for the Occupational Health and Safety Program at Olds College.</p> <p>This program complies with appropriate health and safety legislation including the Alberta Occupational Health and Safety Act, Regulation and Code, Workers' Compensation Act of Alberta, and the Environmental Protection and Enhancement Act.</p> <p>This includes responsibility for ensuring that senior management and the Board of Governors remain informed of its status and for the delegation of responsibility to individuals under his/her direction.</p>
3 years
<p>New: September 2003 Revised: July 2008 Revised: September 2009 Revised: October 2010 Revised: September 2011 Revised: September 2012 Revised: June 2013 Revised: June 2014 Revised: September 2015 Revised: February 2016 Revised: November 2017 Revised: March 2019 Revised: November 2020 Revised: October 2021 Revised: September 2023</p>