

PROFESSIONAL MEMBERSHIP DUES

This document is the parent policy for any College procedures. Questions regarding this policy are to be directed to the identified Policy Owner.

Category:	B. Financial / Administrative
Policy Number:	B13
Approval Date:	December 15, 1990
Effective Date:	December 15, 1990
Policy Owner:	Chief People & Culture Officer Chief Financial Officer

Objective:	When there is a legislated requirement for staff to be a member in good-standing of their professional association or where it is to the College's benefit for the College or for an individual on behalf of the College to be a member in good standing in a professional association, the College will pay the dues directly or reimburse the designated employee for the amount of the dues.
Policy:	<p>A. Requirements</p> <p>1. Legislated Requirement Professional membership dues will be paid directly on behalf of the employee or the College will reimburse the employee for the dues where there is a legislated requirement for the employee to be a member in good-standing in the professional association in order for the employee to practice his/her profession. For employees whose major job function is instruction, the definition of practice must include teaching as a component.</p> <p>2. Non-legislated Requirement Professional membership dues may be paid by the College for one or more employees to be a member in good-standing where it is to the advantage of the College to have a staff member registered as a member of a professional association.</p>
Definitions:	
Related Information:	
Related Procedures:	B13 Professional Membership Dues Procedure
Review Period:	3 years
Revision History:	Revision: December 1990