

Olds College Academic Council

MINUTES



Thursday, May 11, 2023

Meeting 5:15 pm

ELC 954/955

	OCFA REPS (Voting)	SAOC REPS (Voting)	BOARD REPS (Voting)
Members:	Gord Ahner Bertrand Bickersteth Bob Hoffos Dan Karran Robert Spencer Bob Van Someren Kurt Spady (ALT)	Keith Huseby	Debbie Thompson Dalin Bullock Dennis Beaudoin Peter Mal Barb Mulholland Jay Steeves Christine Chalaturnyk (ALT)
Guests:	Ashley Davidson, Ken Fry		
Regrets:	Rachel Borges, Thomas Fidler, Amanda Hopper, Ben Kabbeke, Ronnie Wallace Scout, Ethan Willier, Mason Crosschild (ALT), Desmond Bouteiller (ALT), Ben Cecil, Lisa King (ALT), Frank Rossi (ALT), Megan Ducharme (ALT), George Gaeke (ALT)		
Chair:	Peter Mal	Recorder:	Bronwyn Petersen

CALL TO ORDER

P. Mal called the meeting to order at 5:20 pm.

1. APPROVAL OF AGENDA

- Decision to move agenda item 6.1 [Academic Council Meeting History Data](#) into NEW BUSINESS.

Motion AC051123.1 by B.Van Someren to approve the agenda as amended

CARRIED

2. APPROVAL OF THE [February 9, 2023](#) Minutes

Motion AC051123.2 by B.Mulholland to approve the February 9th, 2023 minutes as presented

CARRIED

3. NEW BUSINESS - POLICY APPROVAL

3.1. [D22 & D34 Policy Briefing Note](#) (B.Mulholland)

3.1.1. [D22 Program Review Policy](#) / [Track Changes](#)

- A.Davidson helped present the revisions to Policy D22.

- In the Definitions, under “Program Curriculum Committee (PCC)”, the wording “and instructing” was added because faculty members in the D22 & D34 policy working group suggested that they would like to see "and instructing" added to the PCC definition. This definition will also be shared with the PCC policy working group so they can update the wording in policy D35 as they are reviewing and revising it over the coming months.
- Under “Student Success”, we are measuring personal satisfaction and persistence through individual surveys. Persistence is related to retention, such as the student’s completion rate after they have to take a significant amount of time off school.

Motion AC051123.3 by B.Mulholland to submit the Program Review Policy to the College Leadership Team for approval as presented **CARRIED**

3.1.2. [D34 Program Development Policy / Track Changes](#)

- Under “Learner Demand” in the “Definitions” section, the second sentence needs some grammatical revisions to make more sense. This is the definition used by Advanced Education.
- B.Mulholland and A.Davidson will revisit and adjust the wording.
- Under “Major Development” in the “Definitions” section, this “traditionally 30% or more” threshold is outlined by the Ministry. TLCI has asked for more clarification on how this threshold was established, but they are responding that it is a gray area, and not providing clear guidelines.

Motion AC051123.4 by B.Mulholland to submit the Program Development Policy to the College Leadership Team for approval as amended **CARRIED**

3.2. [D47 & D48 Policy Briefing Note \(B.Mulholland\)](#)

3.2.1. [D47 Academic Freedom Policy / Track Changes](#)

- This is the third year of an annual review for this policy. It will now move to a three year cycle.

Motion AC051123.5 by B.Mulholland to submit the Academic Freedom Policy to the College Leadership Team for approval as presented **CARRIED**

3.2.2. [D48 Scholarly Activity Policy / Track Changes](#)

- This is the third year of an annual review for this policy. It will now move to a three year cycle.
- Scholarship describes what it is. Scholarly activity is the activity that happens related to scholarship.

- The new Research and Scholarly Activity Lead is looking into the scholarly activity that is not peer reviewed and developing those clear parameters.

Motion AC051123.6 by B.Mulholland to submit the Scholarly Policy to the College Leadership Team for approval as presented **CARRIED**

3.3. [D23 Policy Briefing Note](#) / [D23 Industry Advisory Committee Policy](#) / [Track Changes](#) (D.Bullock)

- Changes are being made for the school to provide oversight to Con Ed programs/courses that are credit courses.

Motion AC051123.7 by D.Bullock to submit the Industry Advisory Committee Policy to the College Leadership Team for approval as presented **one opposed - CARRIED**

3.4. [D04 Policy Briefing Note](#) / [D04 Calendar of Important Dates Policy](#) / [Track Changes](#) (P.Mal)

- The dates have been adjusted.
- The policy review team wanted to have this policy prepared in time for the next Academic Year.

Motion AC051123.8 by P.Mal to submit the Program Development Policy to the College Leadership Team for approval as presented **CARRIED**

3.5. [D39 Policy Briefing Note](#) / [D39 Criteria for Olds College as an Institute Policy](#) (D.Thompson)

- Olds College currently has no active programs with 'Institute' as part of their title.
- This policy hasn't been used in a number of years and we don't anticipate using it in the future.
- There is not a procedure attached to this policy.

Motion AC051123.9 by D.Thompson to recommend to retire the Criteria for Olds College as an Institute Policy and to move forward to the College Leadership Team for approval **CARRIED**

4. NEW BUSINESS - CURRICULUM APPROVAL

Please note - In the proposals attached:

- The items that require Academic Council approval are highlighted in yellow.
- The items that are for FIO only are highlighted in green.
 - You are welcome to reach out to the individual dean if you have any questions
 - These items are not included in the Academic Council discussion

4.1. School of Life Science & Business

4.1.1. [AC - HORTDIP - Horticulture Technologist](#) (D. Bullock)

- The Horticulture Program Curriculum Committee, in conjunction with staff, students, alumni, and industry, propose to amend the Horticulture Technologist Diploma to

result in day-one graduates reflecting a holistic view of horticulture resulting in flexibility and versatility in career opportunities. The proposed changes provide a more-balanced student workload, streamlined scheduling, and balanced faculty and staff workload, and are financially prudent. The program outcomes are fully supported by the proposed course content.

- This reduces the electives to ensure students get a well rounded and more holistic education at the College.
- “Day-one graduate” is defined as a graduate student the day they walk off campus and/or into a job. In consultation with industry, this term was developed and defined as what Olds College wants to produce for industry and that individual student’s work potential.

Motion AC051123.10 by D.Bullock to approve the revised Program of Study Content change to AC - HORTDIP - Horticulture Technologist as presented **CARRIED**

5. NEW BUSINESS - DEAN APPROVAL (FOR INFORMATION ONLY)

5.1. School of Trades and Skills

5.1.1. [FIO - BREWMST - Brewmaster and Brewery Operations Management](#) (D.Beaudoin)

6. NEW BUSINESS - OTHER

6.1. [Academic Council Meeting History Data](#)

- There was discussion about Academic Council meeting format and how to determine when meetings are in person or virtual.
- A day or two after the proposal submission deadline, the Chair will assess the agenda and when it makes sense, they will send out a poll to AC members to vote on the meeting format for that meeting. The simple majority will win. And there will be an opportunity to leave comments within the poll.
- October, November and June will always be in person as they are always big agenda meetings. The remaining meetings will be voted on regardless.

Motion AC051123.11 by D.Beaudoin to approve that October, November and June Academic Council meetings remain in person meetings and the remaining meetings will be assessed by the Chair and circulated for simple majority vote by the rest of the Academic Council membership **CARRIED**

7. [NEXT MEETING](#)

Date: June 8, 2023

Meeting starting at 5:15 pm in person

Deadline for agenda item submission: **May 25, 2023**

P.Mal adjourned the meeting at 6:20 pm.

Links & Documents

[Terms of Reference](#)

[Academic Council Website](#)